

# ATKDA Mail Settings

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## Incoming Mail

For incoming mail you have the option of POP3 or IMAP. The preferred method is to use IMAP which stores all your mail on the server.

**Server:** mail.atkda.com

**IMAP Port:** 143 – No SSL

**POP3 Port:** 110 – No SSL

**Username:** Your full email address (j.doe@atkda.com)

## Outgoing Mail

**Server:** mail.atkda.com

**SMTP Port:** 587 – No SSL

**Authentication:** Password

## Web Mail

**URL:** [mail.atkda.com](mailto:mail.atkda.com) After typing in this URL in you will be re-directed to the secure URL <https://webmail.opentransfer.com/horde/imp/> to log in with your email address and password.

## Changing your Mailbox Password

Your mailbox password can be changed if you know the current password by visiting [https://control7.hostexcellence.com:443/psoft/servlet/psoft.hsphere.CP?action=change\\_mailbox\\_password](https://control7.hostexcellence.com:443/psoft/servlet/psoft.hsphere.CP?action=change_mailbox_password) . If you have forgotten your password you will need to contact one of the ATKDA email administrators to reset it.

John Love: [j.love@atkda.com](mailto:j.love@atkda.com)